

Society of Iranian American Health Professionals
Minutes 4/6/2017

Attendees: Jamal Yousefi, Hamid Kazemi, Mehri Bashiri, Iman Kholdebarin, Sanaz Daneshfar, Najma Mohseni

Absentees: None

This first meeting was held at Dr. Yousefi's house, April 6th, 2017 at 6-730 pm

Minutes:

- Review the goals of society
- Distribution and review of bylaws: voted 5 out of 5 (subject to amend based on board of directors' comments)
- Membership requirements were reviewed
- Discussed officers roles and responsibilities and assigned to board of directors per vote as follows:
 1. President: Jamal Yousefi, MD
 2. Vice President: Hamid Kazemi, MD
 3. Treasurer: Sanaz Daneshfar, PharmD
 4. Vice Treasurer: Mehri Bashiri, Pharm D
 5. Secretary: Najma Mohseni, DNP

- Different committees within Society were reviewed as followed:
 1. Member engaged committee
 2. Event planning committee
 3. Sponsorship committee
 4. Communication committee
 5. Health club committee (aka: education)

- Monthly meeting of board of directors (the second Monday of the month)
- Monthly seminar (the second Wednesday of the month, 6-7 pm)

Update for the next meeting:

Sanaz will purchase Quick book for \$10/month (4/5 vote, one absent) and start financial aspects of the society

Iman will launch website and create facebook page

Sanaz to create a survey monkey to send to all the members (currently 35)

Review the committees and assigned members

Topics for future seminars

The first seminar:

"health care professionals burn out" on May 10th, 2017

Presented by Dr. Jamal Yousefi at **

Next meeting: on Monday May 8th, 2017 at 6 pm

**Dr. Kazemi's office's address